

Support Worker Casual

\$35 - \$38 per hour (including casual loading) + super

Holdsworth Values – Trust, Kindness, Openness and Independence

Holdsworth believes in a community where all people have the support and services they need to maintain an independent, active and fulfilling life.

Our Community

Throughout the Eastern Suburbs, we support:

- children and adults living with intellectual disabilities;
- families with young children;
- older people who may be frail, ill, lacking mobility, experiencing social isolation or living with dementia; and
- their families and care givers.

About the opportunity:

We currently have a rewarding opportunity for multiple **Casual Support Workers** to work in our Local Teams across South-East Sydney. This position is focused on delivering personalised and individual supports for people in the community who are older, live with a disability or carers. Shift times can vary in length from between 2-7 hours (Monday - Saturday).

About you:

To be successful for this position, we are looking for individuals who are able to demonstrate the below:

- Ability to interact positively with participants, their carers, families and the wider local community.
- Ability to work as part of a dynamic team;
- Confident to work individually with participants;
- Passionate about supporting people in their local community;
- Ideally 6 months' experience within a similar role.

Highly Desirable criteria:

- First Aid & CPR Certificate;
- Driver's Licence and Own Car;
- Experience providing positive behaviour support to people with a disability and people living with dementia and memory loss;
- Personal care experience;
- Relevant tertiary qualifications (i.e. Cert III or IV in Aged Care/Disability/Home Care/Community Services); and
- Experience supporting older people and people living with a disability to build health and wellbeing through exercise.

Steps from here:

If you are seeking an exciting challenge that will further develop your expertise and career, we want to hear from you.

Please check our website <https://holdsworth.org.au/work-with-us/> for further information and to download a position description should you be interested in researching the role further. You can submit your resume via seek or on our website.

For further information please contact Simon Wise, HR Development Officer on [9302 3600](tel:93023600) or email simon.wise@holdsworth.org.au

Important Note: Although we appreciate the time and effort you take with your application, only successful candidates will be contacted and invited to attend an interview upon application.

POSITION DETAILS

Position Title:	Local Team Support Worker
Position Aim:	To work in partnership with participants to support them to live meaningful and healthy lives, connected to their local community.
Reporting To:	Team Leader
Direct Reports:	Volunteers
Position Status:	Casual
Award Level:	SCHCADS Award Level 2 (\$35-38 per hour including casual loading, plus salary packaging and 9.5% superannuation)

All positions at Holdsworth are classified under the Social, Community, Home Care and Disability Services Industry Award 2010. Paypoint will be negotiated based on experience.

Special Requirements:

- All employees of Holdsworth Community must undergo a Police and Working with Children background check.
- All employees of the Centre are required to take up to 2 weeks leave during Centre closure - late December to early January

A. Key Areas of Responsibility:

Participants

- Promote person centred opportunities for people which support their individual aspirations;
- Promote participant's rights and communicate their responsibilities;
- Interact positively with people who are older, have memory loss or an intellectual disability as well as their carers/family;
- Get to know local participants as well as their carers/family and understand their individual circumstances;
- Work in partnership with the participant and their carers/family, to provide flexible support that responds to their preferences and routines;
- Identify participant's interests and link them to local community activities and others with shared interests;
- Refer any complex issues onto the Team Leader and/or Coordinator;
- Promote participant safety and wellbeing at all times.

Programs and Services

- Provide holistic support that encompasses a range of individuals needs such as personal care, medication prompts, meal preparation, domestic assistance and social connection;
- Manage own time and rosters autonomously to deliver meaningful outcomes;
- Update individual support plans to reflect and respond to changing needs;
- Use appropriate PPE at all times and devices as supplied by Holdsworth;
- Assist in the implementation of planned program activities;
- Consult regularly with the coordinator(s) and manager(s) regarding complex participant issues.
- Assist with the clean-up and safe storage of equipment as required;
- Handle cash payments from customers, participants where required in services, using receipt book;
- Report any issues, accidents or incidents to the Coordinator or Team Leader within 24 hours (or immediately dependant on severity) and submit appropriate supporting documentation within designated timeframe;
- Provide information, advice and referrals to people about Holdsworth programs, services and events; and
- Maintain up to date knowledge of programs and services offered by Holdsworth.

Staff & Volunteers

- Support and motivate other staff or volunteers;
- Attend regular local team meetings;
- Promote safety and well-being of staff and volunteers at all times;
- Refer issues relating to staff or volunteer disputes, grievances or poor performance to the Coordinator as required; and
- Identify and highlight professional development areas that will enhance current skills or develop new skills.

Community Partners

- Build positive connections with other health services and resources in the local area;
- Represent Holdsworth in the community in a positive manner;
- Assist with events, fundraising, communication and information dissemination for Holdsworth Community as requested.

Governance/Administration

- Report incidents as per Holdsworth policy, including clinical indicators;
- Keep all records (shift reports, rosters and documentation) up to date in a timely fashion;
- Consider continuous improvement methodology in all aspects of operations.
- Comply with Holdsworth policies, procedures and Code of Conduct at all times;
- Promote WH&S, equal opportunity, anti-discrimination throughout the organisation;
- Other duties related to position as directed by the Team Leader or Coordinator.

B. Key Performance Indicators:

- Positive interaction with staff, volunteers, participants, their carers, families and the wider community as evidenced by positive feedback from stakeholders;
- Reliable support during program activities which support individual aspirations evidenced by positive feedback;
- Positive contribution to the motivation and morale of the Holdsworth team; and
- Evidence of accurate and relevant recording and reporting of data.